



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

N\$6.00

WINDHOEK - 14 August 2019

No. 6972

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General Notice

NAMIBIA POST LIMITED

No. 292

2019

ALTERATION OF POSTAL FEES, RATES OR CHARGES AND SERVICE FEES IN RESPECT OF SAVINGS BANK TRANSACTIONS

Notice is hereby given under the Post and Telecommunications Act, 1992 (Act No. 19 of 1992) that the Board of Directors of Namibia Post Limited by virtue of -

- (a) Section 3(3), has altered the domestic and international rates to be demanded or received in respect of postal services; and
- (b) Sections 18A, has altered the service fees in respect of Savings Bank transactions,

with effect from 1 October 2019 as set out in the Schedule hereto.

F. F. HANGULA
CHIEF EXECUTIVE OFFICER

Windhoek, 29 July 2019

Domestic Postal Tariffs 2019/2020

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group & Description	Product	2019/2020
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g DL maxi 120 x 235mm	4.90
	Non-Standard Min C5 - 229 x 162mm Max B4 - 353 x 250mm	14.70
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets.	Up to 250gr	14.70
	251gr up to 500g	21.10
	501gr up to 750g	24.90
	701gr to 1kg	30.80
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	46.20
	Cancellation or change in trade charges	25.50
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	431.60
	Small Boxes - up to 20dm Rest of Namibia	392.20
	Large Boxes - up to 30dm (Windhoek Post Office)	700.10
	Large Boxes - up to 30dm (Rest of Namibia)	638.30
	Pensioners Boxes - Windhoek Post Office	343.60
	Pensioners Boxes - Rest of Namibia	343.60
	Farmers Private Bag	406.00
	Business Private Bags	1,118.00
	GRN & Public Enterprises Private Bags	1,348.40
Redirection of Mail		
The redirection of mail items to an alternative address for the first 3 months of service.	Domestic	151.80
	South Africa	232.90
Information Mail		
Unenveloped, unaddressed information/ advertising item comprising one sheet of paper folded to A5 size.	Pamphlets	0.60
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	0.60
An unaddressed booklet. May not be bigger than 120mm x 235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	0.60
Photocopy Charges		
	A4 Loose Paper	1.26
Fax, Scan & Email Rates		
	Scan & Email Per A4 page	9.10

Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	34.00
Registered item not handed in at counter (posted out of course).	Compulsory Registration	68.00
Confirmation that a postal article was delivered.	Advice of Delivery of Postal Article	14.80
Storage of parcels.	Storage fee per day after 14 days of notification.	5.30
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	Free
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.		775.70
	Custom Clearance Fee for non-dutable parcels	18.10
	Custom Clearance Fee for dutable parcels	62.50
Stationery		
	Padded Envelope (Small)	5.80
	Padded Envelope (Medium)	9.30
	Padded Envelope (Large)	12.20
Postage-included envelopes are available at all Post Office outlets	Prepaid Envelopes	5.70
	Prepaid Window Envelope (Small)	5.70
	Prepaid Window Envelope (Medium)	5.70
	Prepaid Window Envelope (Large)	17.90
Vault Items (Accessories)		
	Private Bags Lock	229.00
	Private Bag Name Plates	75.00
	PO Box Lock & Key	122.00
Postal Order Commission		
	N\$1.00	0.90
	N\$2.00	0.90
	N\$4.00	1.00
	N\$5.00	1.40
	N\$10.00	3.10
	N\$20.00	6.30
	N\$50.00	15.50
	N\$100.00	25.50
	N\$200.00	50.80
Money Order Commission		
<i>Namibia</i>	N\$1-500	61.80
<i>A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.</i>	N\$501-1000	104.10
	N\$1001-1500	146.40
	N\$1501-2000	188.70
Money Order Commission		
<i>Lesotho, Swaziland, RSA, Botswana</i>	N\$1-500	77.30
	N\$501-1000	126.30
	N\$1001-1500	175.20
	N\$1501-2000	224.00

Money Order Commission		
<i>Malawi, Mozambique, Zambia, Zimbabwe, Kenya, Mauritius, Sri Lanka, Canada, Switzerland, St. Helena, India, Malaysia, Ireland, Netherland, Italy, Germany, USA, Brazil, and Singapore</i>	N\$1-500	248.30
	N\$501-1000	469.70
	N\$1001-1500	688.00
	N\$1501-2000	909.80

Domestic Postal Tariffs 2019/2020

Parcels Tariffs

	Zone A	Zone B	Zone C
	(0 - 250Km)	(251 - 700Km)	(Above 700Km)
Parcels (up to)			
1 kg	32.50	47.40	59.30
2 kg	35.90	52.50	62.50
3 kg	57.30	83.70	104.70
4 kg	58.50	85.40	107.60
0-5 kg	60.80	87.60	109.50
6 kg	64.70	92.30	115.60
7 kg	72.70	103.80	126.40
8 kg	76.30	115.40	133.60
9 kg	86.50	123.20	144.40
10 kg	88.90	132.70	155.20
11 kg	96.90	138.40	161.30
12 kg	100.40	144.10	167.30
13 kg	106.20	149.80	173.30
14 kg	113.00	155.80	178.10
15 kg	117.70	167.30	196.10
16 kg	121.00	172.90	202.10
17 kg	126.80	178.70	207.00
18 kg	132.70	190.20	212.90
19 kg	138.40	196.10	218.90
20 kg	149.80	201.80	231.00
Add / Kg	7.50	9.90	11.00

Note : Insurance

- Insurance to be 2% of value for items with value up to N\$ 5 000 and 4% for items with value above N\$5 000.00.

International Postal Tariffs 2019/2020

Airmail Tariffs

Rest of the world - day of posting plus 5 days

Product	Category	2019/2020
Letters per 10g		
SADC except Madagascar	Zone A	8.10
Rest of Africa & Europe	Zone B	9.20
Rest of the World	Zone C	10.80
Printed Matter per 10g		
	Zone A	7.90
	Zone B	9.80
	Zone C	9.80

Aerogram and Postcard		
	Zone A	9.00
	Zone B	9.00
	Zone C	9.00
Small Packages per 100g		
	Zone A	48.90
	Zone B	55.00
	Zone C	68.60
Parcels		
	Zone A	
For the first	250g	287.20
each additional	250g	36.00
	Zone B	
For the first	250g	351.20
each additional	250g	68.30
	Zone C	
For the first	250g	447.60
each additional	250g	157.80

International Postal Tariffs 2019/2020

Sea Mail Tariffs

Product	Category	2019/2020
Letters		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	15.30
	up to 100g	23.80
	up to 250g	33.20
	up to 500g	62.40
	up to 1000g	108.30
	Zone C	
	up to 50g	16.40
	up to 100g	26.70
	up to 250g	36.80
	up to 500g	66.40
	up to 1000g	117.70
Small Packages		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 100g	52.70
	up to 250g	131.10
	up to 500g	265.50
	up to 1000g	522.80
	Zone C	
	up to 100g	58.50
	up to 250g	145.50
	up to 500g	291.10
	up to 1000g	582.00

Printed Matter		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 50g	15.90
	up to 100g	19.80
	up to 250g	28.70
	up to 500g	64.20
	up to 1000g	104.20
	Zone C	
	up to 50g	17.50
	up to 100g	22.40
	up to 250g	52.00
	up to 500g	72.30
	up to 1000g	114.70
Parcels		
	Zone A	Only Airmail to Zone A destinations
	Zone B	
	up to 1kg	413.80
	above 1kg up to 3kg	537.80
	above 3kg up to 5kg	645.80
	above 5kg up to 10kg	861.10
	Zone C	
	up to 1kg	508.20
	above 1kg up to 3kg	667.70
	above 3kg up to 5kg	809.00
	above 5kg up to 10kg	997.40

Express Mail Service

	2019 / 2020		
ZONES	A	B	C
	SADC	West Africa & Europe	Rest of World
Documents			
0.5 kg	257	375	393
Merchandise (Parcels)			
1 Kg	422	536	635
2 Kg	473	620	762
3 Kg	531	698	860
4 Kg	597	785	967
5 Kg	670	881	1,087
6 Kg	822	1,081	1,331
7 Kg	924	1,214	1,497
8 Kg	1,038	1,364	1,682
9 Kg	1,166	1,533	1,889
10 Kg	1,311	1,723	2,121
11 Kg	1,467	1,930	2,377
12 Kg	1,643	2,161	2,661
13 Kg	1,840	2,418	2,981

14 Kg	2,061	2,710	3,338
15 Kg	2,306	3,035	3,740
16 Kg	2,585	3,399	4,190
17 Kg	2,894	3,806	4,691
18 Kg	3,241	4,262	5,254
19 Kg	3,630	4,773	5,883
20 Kg	4,066	5,346	6,591
21 Kg	4,551	5,988	7,382
22 Kg	5,099	6,707	8,267
23 Kg	5,710	7,512	9,259
24 Kg	6,395	8,414	10,370
25 Kg	7,162	9,424	11,615
26 Kg	8,022	10,553	13,007
27 Kg	8,983	11,821	14,568
28 Kg	10,061	13,238	16,315
29 Kg	11,269	14,826	18,274
30 Kg	12,621	16,606	20,467

Nampost Saving Bank Fees

TRANSACTION FEE DESCRIPTION	2019/2020
CALL ACCOUNT	
First N\$ 2000 cash deposit per month	No Charge
Cash Deposit fee (> N\$2 000)	N\$ 1.40/100 excl VAT no max
Investment statement fee other than normal monthly	18.05
SMART CARDS	
CARD REPLACEMENT	
Lost/Damaged card Admin Fee	74.00
CLOSING OF ACCOUNTS	
All Card Accounts	Free
MANAGEMENT FEE (MONTHLY)	8.30
STATEMENT (OTHER THAN NORMAL)	13.85
CASH DEPOSIT FEES	
Individuals	
N\$1 - N\$1 000	N\$0.70/N\$100
N\$1 001 and more	N\$1.20/100 max N\$3 000 excl VAT
Business accounts	
Cash deposit fee	N\$1.30/100 max N\$5 000 excl VAT
CASH WITHDRAWAL FEES	
Cash withdrawal fee	0.775% of amount with a minimum of N\$7.75 and max of N\$65
OTHER SERVICES	
Internal Debit Order	5.75
Stop Orders	6.00
Debit Orders	13.00
Funeral Policy	9.99

FEES AT MERCHANTS	
Online Auto Loads at Merchant Stores	2.50
Cash Withdrawal Fee @ Merchant Stores	0.775% of amount with a minimum of N\$7.75 and max of N\$65
CARD TO CARD MONEY TRANSFERS	
Money Transfer Fee @ NamPost Branches	5.75
Money Transfer Fee @ Merchants	5.75
3RD PARTY ACCOUNT PAYMENTS	
3rd Party Account Payments @ NamPost Branches	7.75
3rd Party Account Payments @ Merchants	7.75
WALLET TRANSFERS	
Wallet to Wallet transfers @ NamPost Branches	5.75
Wallet to Wallet transfers @ Merchant Stores	5.75
Transfer from Savings to Transactional accounts	5.75
SALE TRANSACTION FEE	
Transaction Fee On Sales	5.00
ENQUIRIES	
Balance enquiry at NamPost Branches	1.40
Mini Statement at NamPost Branches	1.40
ATM TRANSACTIONS	
Withdrawal at other banks ATM	14.00
Balance enquiry at other banks ATM	2.45
Mini Statement at other banks ATM	2.45
Declined Cash request	5.00
WAGE FEE	
Processing fee (Salary & Others)	13.20